



APPLICATION FOR PRE-PURCHASE OF A PRIVATE GRAVE

I wish to purchase the Exclusive Right of Burial to a new burial space(s) for a period of **25*** (Cremation plot only) **50*** or **99*** years (*delete as appropriate). I hereby confirm that I have received a copy of the Guidance Notes on Practices and Regulations within Gainsborough Town Councils Cemeteries and agree to abide by the rules and regulations of the cemetery. I understand that these rules and regulations may change from time to time and that the rules applicable at the time of any future interments or memorial applications will be applicable. The current rules will be available on the council's website at <https://gainsborough-tc.gov.uk/council-services/cemeteries/> or by request as a hard copy.

If I change my address, I agree to notify Gainsborough Town Council immediately.

Full Name/s of Applicant/s (PLEASE PRINT)	Mr / Mrs / Ms / Miss
Telephone No:	
Email:	
Full address (PLEASE PRINT)	
Number of plots required	
Preferred situation or grave number	

Signed _____ Dated _____

OFFICE USE ONLY

Deed No.		Plot Number:	
Invoice No.		Amount	

Please send the completed form to: the Town Clerk, Gainsborough Town Council, Richmond House, Richmond Park, Morton Terrace, Gainsborough DN21 2RJ together with the necessary fee.

The burial space is not reserved until confirmed by Gainsborough Town Council on the issue of the grant of exclusive right of burial.

Purchase of Exclusive Rights Privacy Notice

When you purchase the Exclusive Right to a single or joint cemetery plot, the information you provide (personal information such as name, address, email address, phone number) will be processed and stored so that it is possible to contact you and to respond to your correspondence, provide information, send invoices and receipts relating to your burial plot/s. Your personal information will not be shared with any third party without your prior consent.

You can read the council's Privacy Policy here: [Privacy Policy - Gainsborough Town Council \(gainsborough-tc.gov.uk\)](http://gainsborough-tc.gov.uk/Privacy-Policy)

I agree that I have read and understand Gainsborough Town Council Privacy Notice. I agree by signing below that the Council may process my personal information for providing information and corresponding with me.

I agree that Gainsborough Town Council can keep my contact information data for an undisclosed time or until I request its removal after the termination of this contract.

I have the right to request modification on the information that you keep on record.

Name	
Date of birth if under 18 and Parental/Guardian consent for data processing activity	
Address	
Telephone No.	
Email Address	
Signature	
Date	

Please send the completed form to: The Town Clerk, Gainsborough Town Council, Richmond House, Richmond Park, Morton Terrace, Gainsborough DN21 2RJ together with the necessary fee.

The burial space is not reserved until confirmed by Gainsborough Town Council on the issue of the grant of exclusive right of burial.