

# Gainsborough Town Council

Richmond House, Richmond Park, Morton Terrace

Gainsborough, Lincolnshire, DN21 2RJ

Telephone: 01427 811573

Website: [gainsborough-tc.gov.uk](http://gainsborough-tc.gov.uk)



## MEETING AGENDA

19 November 2021

Dear Councillor,

You are hereby summoned to attend an extraordinary meeting of the **Finance & Strategy Committee** which will be held on **Thursday 25 November 2021 at 7.00pm** in the meeting room, **Richmond House, Richmond Park, Morton Terrace, Gainsborough.**

The business of the meeting is set out in the agenda below.

**Belina Boyer**  
Town Clerk

**Committee members: Cllr M Boles - ex officio (C), Cllr R Craig – ex officio, Cllr T Davies (VC), Cllr D Dobbie, Cllr J Plastow, Cllr P Key, Cllr C Lambie, Cllr D Schofield and Cllr B Velan**

### Agenda

No	Agenda Item
	<b><u>Procedural items</u></b>
<b>1</b>	<b>Apologies for absence</b> Committee note apologies received.
<b>2</b>	<b>Declarations of interest</b> Committee to receive any declarations of interest in accordance with the requirements of the Localism Act 2011, and to consider any applications for dispensations in relation to disclosable pecuniary interests or personal interests.
	<b><u>Committee business items</u></b>
<b>3</b>	<b>2022 / 2023 Budget</b> Committee to consider draft proposed budget for 2022/23 and consider and agree precept estimate for submission to WLDC. <b>PAPER A</b>

# PAPER A

**Proposed Budget 2022 / 2023**

19/11/2021

	Actual 2020/21	Budget 2021/22	Net Expenditure to 17/11/21	Predicted Outturn	Proposed Budget 2022/23
	£	£	£	£	£
<b>EMPLOYEE COSTS</b>	266,240	298,400	156,405	247,133	314,400
<b>ADMINISTRATION</b>	41,999	53,987	16,736	22,161	61,622
<b>GROUNDS MAINTENANCE</b>	44,715	62,184	33,767	43,905	53,880
<b>RICHMOND HOUSE &amp; PARK</b>	12,910	29,643	9,123	18,575	31,263
<b>SPORTS GROUNDS</b>	15,764	20,733	-3,145	-4,969	18,097
<b>CEMETERY</b>	-4,797	8,768	-4,402	-6,955	23,896
<b>PLAY AREAS</b>	690	10,300	1,667	2,634	8,700
<b>ALLOTMENTS</b>	2,480	-965	-4,937	-8,743	101
<b>PUBLIC REALM</b>	816	2,100	2,205	-11,286	2,520
<b>EVENTS</b>	1,602	5,300	20	20	2,300
<b>CHRISTMAS LIGHTS</b>	15,714	37,510	6,265	6,630	28,900
<b>CIL</b>	-207	0	0	0	0
<b>TOTALS</b>	<b>397,926</b>	<b>527,960</b>	<b>213,704</b>	<b>309,105</b>	<b>545,679</b>
<b>Net Operating Cost</b>	<b>397,926</b>	<b>527,960</b>	<b>213,704</b>	<b>309,105</b>	<b>545,679</b>
<b>WLDC Council Tax Support Grant</b>	0	0	0	0	0
<b>WLDC Precept Contribution</b>	100	100	100	100	100
<b>Precept Request to WLDC</b>	511,680	527,860	527,860	527,860	
<b>(Deficit)/Surplus</b>	113,854	0	314,256	218,855	-545,579
<b>Tax Base</b>	<b>4,642.54</b>	<b>4,649.71</b>			
<b>Precept (Council Tax Charge)</b>	<b>£110.22</b>	<b>£113.53</b>			
<b>Council Tax Increase / Decrease</b>	<b>3.75%</b>	<b>3.00%</b>			

The council tax base is the total number of Band D equivalent dwellings liable for council tax after discounts, exemptions and premia (the total number of dwellings on the valuation list is subject to a range of discounts and exemptions that reduce the effective tax base)

**Proposed Budget 2022 / 2023**

19/11/2021

Code	EMPLOYEE COSTS	Actual 2020/21	Budget 2021/22	Net Expenditure to 17/11/21	Predicted Outturn	Proposed Budget 2022/23	Explanatory / Justification Notes
		£	£	£	£	£	
1000	Payroll	263,615	294,000	155,474	245,662	310,000	Lack of full compliment of staff
1010	Travel and Training	3,255	3,200	211	333	3,200	
1020	Workwear & ID	1,165	1,200	720	1,138	1,200	
	<b>GROSS EXPENDITURE</b>	<b>268,036</b>	<b>298,400</b>	<b>156,405</b>	<b>247,133</b>	<b>314,400</b>	National agreement outstanding and increase in minimum wage
110	INCOME	1,795	0	0	0	0	
	<b>GROSS INCOME</b>	<b>1,795</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	
	<b>NET EXPENDITURE</b>	<b>266,240</b>	<b>298,400</b>	<b>156,405</b>	<b>247,133</b>	<b>314,400</b>	

**Proposed Budget 2022 / 2023**

19/11/2021

Code	ADMINISTRATION	Actual 2020/21	Budget 2021/22	Net Expenditure to 17/11/21	Predicted Outturn	Proposed Budget 2022/23	Explanatory / Justification Notes
		£	£	£	£	£	
2000	Office Supplies & Telecom	9,239	9,300	4,949	7,819	10,100	Building reserve for new laptops
2010	Publicity	2,000	240	219	347	500	Addition for potential publicity
2020	Subscriptions	2,712	3,005	244	386	3,005	
2030	Democratic & Civic	8,432	18,300	8,129	12,844	26,850	Increase for 3 possible election costs
2040	Grants	916	2,080	1,059	1,673	2,080	
2060	Insurance	16,060	16,500	14,553	19,753	14,000	Reduced insurance costs in 2021/22 and 3 year deal
2070	HR & Finances	4,286	6,890	4,602	6,232	7,215	Increase in internal auditor costs
2080	Legal Fees	2,091	1,500	60	95	1,500	
	<b>GROSS EXPENDITURE</b>	<b>45,735</b>	<b>57,815</b>	<b>33,815</b>	<b>49,148</b>	<b>65,250</b>	
	<b>INCOME</b>	<b>3,737</b>	<b>3,828</b>	<b>17,079</b>	<b>26,987</b>	<b>3,628</b>	
	<b>GROSS INCOME</b>	<b>3,737</b>	<b>3,828</b>	<b>17,079</b>	<b>26,987</b>	<b>3,628</b>	
	<b>NET EXPENDITURE</b>	<b>41,999</b>	<b>53,987</b>	<b>16,736</b>	<b>22,161</b>	<b>61,622</b>	

**Proposed Budget 2022 / 2023**

19/11/2021

Code	Actual 2020/21	Budget 2021/22	Net Expenditure to 17/11/21	Predicted Outturn	Proposed Budget 2022/23	Explanatory / Justification Notes
	£	£	£	£	£	
3000	16,681	17,170	10,562	16,471	19,180	Increase in fuel costs and no longer able to use Red diesel
3010	31,892	49,014	27,839	34,757	38,750	Less new equipment needed
3020	1,325	1,200	759	1,200	1,200	
	<b>GROSS EXPENDITURE</b>	<b>49,898</b>	<b>67,384</b>	<b>39,161</b>	<b>52,427</b>	<b>59,130</b>
	<b>INCOME</b>					
	5,183	5,200	5,394	8,523	5,250	
	<b>GROSS INCOME</b>	<b>5,183</b>	<b>5,200</b>	<b>8,523</b>	<b>5,250</b>	
	<b>NET EXPENDITURE</b>	<b>44,715</b>	<b>62,184</b>	<b>33,767</b>	<b>43,905</b>	<b>53,880</b>

**Proposed Budget 2022 / 2023**

19/11/2021

Code	<b>RICHMOND HOUSE &amp; PARK</b>	Actual 2020/21	Budget 2021/22	Net Expenditure to 17/11/21	Predicted Outturn	Proposed Budget 2022/23	Explanatory / Justification Notes
		£	£	£	£	£	
4000	<b>Richmond Park &amp; House</b>	<b>22,211</b>	<b>38,178</b>	<b>11,141</b>	<b>21,763</b>	<b>40,298</b>	Increase in utility charges
	<b>GROSS EXPENDITURE</b>	<b>22,211</b>	<b>38,178</b>	<b>11,141</b>	<b>21,763</b>	<b>40,298</b>	Richmond House maintenance underspend to be earmarked
	<b>INCOME</b>						
	<b>Richmond Park &amp; House</b>	<b>9,301</b>	<b>8,535</b>	<b>2,018</b>	<b>3,188</b>	<b>9,035</b>	
	<b>GROSS INCOME</b>	<b>9,301</b>	<b>8,535</b>	<b>2,018</b>	<b>3,188</b>	<b>9,035</b>	
	<b>NET EXPENDITURE</b>	<b>12,910</b>	<b>29,643</b>	<b>9,123</b>	<b>18,575</b>	<b>31,263</b>	

**Proposed Budget 2022 / 2023**

19/11/2021

Code	SPORTS GROUNDS	Actual 2020/21	Budget 2021/22	Net Expenditure to 17/11/21	Predicted Outturn	Proposed Budget 2022/23	Explanatory / Justification Notes
		£	£	£	£	£	
5000	Roses	3,633	0	0	0	0	
5010	Marshalls	23,528	35,909	15,700	24,808	32,766	Increase utility charges, but no ditch clearance
5020	Levellings	1,463	1,824	626	989	2,331	Increase utility charges, plus renovation budget as reserve spent
	<b>GROSS EXPENDITURE</b>	<b>28,624</b>	<b>37,733</b>	<b>16,326</b>	<b>25,797</b>	<b>35,097</b>	
	<b>INCOME</b>						
500	Roses	7,700	0	7,750	12,246	0	
510	Marshalls	4,512	16,000	11,152	17,620	16,000	
520	Levellings	648	1,000	570	900	1,000	
	<b>GROSS INCOME</b>	<b>12,860</b>	<b>17,000</b>	<b>19,471</b>	<b>30,766</b>	<b>17,000</b>	
	<b>NET EXPENDITURE</b>	<b>15,764</b>	<b>20,733</b>	<b>-3,145</b>	<b>-4,969</b>	<b>18,097</b>	



**Proposed Budget 2022 / 2023**

19/11/2021

Code	CEMETERY	Actual 2020/21	Budget 2021/22	Net Expenditure to 17/11/21	Predicted Outturn	Proposed Budget 2022/23	Explanatory / Justification Notes
		£	£	£	£	£	
6000	General Cemetery	47,007	50,868	22,865	36,129	67,648	Increase reserve for extension and footpath/roadway repairs
6010	North Warren Cemetery	1,057	1,340	547	865	1,340	
	<b>GROSS EXPENDITURE</b>	<b>48,063</b>	<b>52,208</b>	<b>23,412</b>	<b>36,994</b>	<b>68,988</b>	
	<b>INCOME</b>						
600	General Cemetery	52,660	43,440	27,814	43,949	45,092	
610	North Warren Cemetery	200	0	0	0	0	
	<b>GROSS INCOME</b>	<b>52,860</b>	<b>43,440</b>	<b>27,814</b>	<b>43,949</b>	<b>45,092</b>	
	<b>NET EXPENDITURE</b>	<b>-4,797</b>	<b>8,768</b>	<b>-4,402</b>	<b>-6,955</b>	<b>23,896</b>	

**Proposed Budget 2022 / 2023**

19/11/2021

Code	PLAY AREAS	Actual 2020/21	Budget 2021/22	Net Expenditure to 17/11/21	Predicted Outturn	Proposed Budget 2022/23	Explanatory / Justification Notes
		£	£	£	£	£	
7000	All Site	0	8,000	26	41	6,000	To be spent on all sites
7010	Levellings	0	0	0	0	0	
7020	Aisby Walk	0	1,000	870	1,375	2,000	For the skatepark
7030	Play Areas - Danes Road	0	0	0	0	0	
7040	Play Areas - Mayflower Close	0	600	0	0	0	
7050	Play Areas - Sandsfield Lane North	0	0	0	0	0	
7080	Play Areas - St Georges	0	0	0	0	0	
7090	External Play area Inspections	690	700	771	1,218	700	
	<b>GROSS EXPENDITURE</b>	<b>690</b>	<b>10,300</b>	<b>1,667</b>	<b>2,634</b>	<b>8,700</b>	

**Proposed Budget 2022 / 2023**

19/11/2021

Code	ALLOTMENTS	Actual 2020/21	Budget 2021/22	Net Expenditure to 17/11/21	Predicted Outturn	Proposed Budget 2022/23	Explanatory / Justification Notes
		£	£	£	£	£	
8000	Allotments - Foxby Hill	1,125	2,050	858	885	2,350	Increase in skip hire costs
8010	Allotments - Love Lane	1,848	1,775	925	990	2,075	Increase in skip hire costs
8020	Allotments - North Warren	753	925	38	60	1,100	Increase in skip hire costs
8030	Allotments - Showfield	845	925	0	0	3,100	Increase in skip hire costs
8040	Allotments - Spital Hill	742	1,100	568	897	1,100	
8050	Allotments - Love Lane Garages	3,296	200	0	0	200	
8060	Allotments - All Sites	642	302	0	0	302	
	<b>GROSS EXPENDITURE</b>	<b>9,251</b>	<b>7,277</b>	<b>2,389</b>	<b>2,832</b>	<b>10,227</b>	
	<b>INCOME</b>						
800	Allotments	5,571	6,991	7,226	11,417	8,876	No longer pay secretary fees
815	Garage Space Ropery Road	1,200	1,250	100	158	1,250	
	<b>GROSS INCOME</b>	<b>6,771</b>	<b>8,241</b>	<b>7,326</b>	<b>11,575</b>	<b>10,126</b>	
	<b>NET EXPENDITURE</b>	<b>2,480</b>	<b>-965</b>	<b>-4,937</b>	<b>-8,743</b>	<b>101</b>	

**Proposed Budget 2022 / 2023**

19/11/2021

Code	PUBLIC REALM	Actual 2020/21	Budget 2021/22	Net Expenditure to 17/11/21	Predicted Outturn	Proposed Budget 2022/23	Explanatory / Justification Notes
		£	£	£	£	£	
9000	Roundabouts / Islands	0	1,500	0	0	1,500	
9010	Street Furniture	1,973	1,800	27,872	29,270	2,150	Increase in number of bus shelter to clean
9020	War Memorial	743	300	0	0	370	
9030	Gainsborough in Bloom	0	0	0	0	0	
9040	Community Rail Partnership	0	0	0	0	0	
	<b>GROSS EXPENDITURE</b>	<b>2,716</b>	<b>3,600</b>	<b>27,872</b>	<b>29,270</b>	<b>4,020</b>	
	<b>INCOME</b>						
900	Roundabouts	1,500	1,500	0	0	1,500	
910	War Memorial	400	0	0	0	0	
920	Bus Shelters	0	0	25,667	40,556	0	
	<b>GROSS INCOME</b>	<b>1,900</b>	<b>1,500</b>	<b>25,667</b>	<b>40,556</b>	<b>1,500</b>	
	<b>NET EXPENDITURE</b>	<b>816</b>	<b>2,100</b>	<b>2,205</b>	<b>-11,286</b>	<b>2,520</b>	

**Proposed Budget 2022 / 2023**

19/11/2021

Code	EVENTS	Actual 2020/21	Budget 2021/22	Net Expenditure to 17/11/21	Predicted Outturn	Proposed Budget 2022/23	Explanatory / Justification Notes
		£	£	£	£	£	
10010	Mayflower 400	0	0	0	0	0	
10020	Community / Armed Forces Day	0	0	0	0	0	
1030	Queens Jubilee Event	0	3,000	0	0	0	Budget already allocated
10040	Remembrance Sunday	0	300	20	20	300	
10050	Local Town Events Support	2,308	2,500	0	0	2,500	
	<b>GROSS EXPENDITURE</b>	<b>2,308</b>	<b>5,800</b>	<b>20</b>	<b>20</b>	<b>2,800</b>	
	<b>INCOME</b>						
1000	Richmond Park	0	0	0	0	0	
1010	Marshalls	0	0	0	0	0	
1020	Roses	0	0	0	0	0	
1030	Levellings - Fair / Circus	0	0	0	0	0	
1040	Aisby Walk - Fair / Circus	500	500	0	0	500	
1050	Armed Forces & Community Day 2020	206	0	0	0	0	
	<b>GROSS INCOME</b>	<b>706</b>	<b>500</b>	<b>0</b>	<b>0</b>	<b>500</b>	
	<b>NET EXPENDITURE</b>	<b>1,602</b>	<b>5,300</b>	<b>20</b>	<b>20</b>	<b>2,300</b>	

**Proposed Budget 2022 / 2023**

19/11/2021

Code	CHRISTMAS LIGHTS	Actual 2020/21	Budget 2021/22	Net Expenditure to 17/11/21	Predicted Outturn	Proposed Budget 2022/23	Explanatory / Justification Notes
		£	£	£	£	£	
	Christmas Lights	16,932	39,010	6,265	6,630	28,900	New lights scheme and costs established
	<b>GROSS EXPENDITURE</b>	<b>16,932</b>	<b>39,010</b>	<b>6,265</b>	<b>6,630</b>	<b>28,900</b>	
	<b>INCOME</b>						
1100	Shop Christmas Tree Scheme	1,218	1,500	0	0	0	No longer offering the scheme
	<b>GROSS INCOME</b>	<b>1,218</b>	<b>1,500</b>	<b>0</b>	<b>0</b>	<b>0</b>	
	<b>NET EXPENDITURE</b>	<b>15,714</b>	<b>37,510</b>	<b>6,265</b>	<b>6,630</b>	<b>28,900</b>	

**Proposed Budget 2022 / 2023**

19/11/2021

Code	COMMUNITY INFRASTRUCTURE LEVY	Actual 2020/21	Budget 2021/22	Net Expenditure to 17/11/21	Predicted Outturn	Proposed Budget 2022/23	Explanatory / Justification Notes
		£	£	£	£	£	
	<b>INCOME</b>						
14000	CIL	207	0	0	0	0	
	<b>GROSS INCOME</b>	207	0	0	0	0	
	<b>NET EXPENDITURE</b>	-207	0	0	0	0	