

**GAINSBOROUGH TOWN COUNCIL**

MINUTES of a Meeting of the Levellings Site Improvement Working Group held at Richmond House, Morton Terrace, Gainsborough on Friday 20 September 2019 at 10.05am

**Present:** Councillor Richard Craig (Chairman)

Councillor Paul Key – arrived at 11.40am  
Councillor Keith Panter – ex officio  
Councillor James Ward

**In Attendance:**

Rachel Allbones Deputy Clerk / RFO – arrived at the meeting at 11.40am

**Also in Attendance:** Ms Magda Read – Associate Lecturer at University of Lincoln  
Accompanied by the Head of Faculty for International Business and Entrepreneurship at the University of Lincoln

**1. APOLOGIES FOR ABSENCE**

Sean Alcock - Operations Manager

**2. DECLARATIONS OF INTEREST**

None received.

**3. MINUTES OF THE PREVIOUS MEETING (Paper A)**

**RESOLVED** that the minutes of the Levellings Site Improvement Working Group meeting held on Friday 23 August 2019 be confirmed and signed as a correct record.

**4. TO RECEIVE PRESENTATION / WORKSHOP FROM MAGDA READ FROM THE UNIVERSITY OF LINCOLN ON PROJECT MANAGEMENT**

The presentation considered effective project management and the feasibility of the Levellings development. The intention is that the University be engaged in completing a feasibility study and community consultation as part of the project in conjunction with the working group and Lincoln University Students. Considering all aspects of developing the Levellings site, which will include site planning, costing of equipment and landscaping of the park.

Note: Councillor Key and the Deputy Clerk arrived at the meeting at 11.40am

**5. ACTIONS FROM PREVIOUS MEETING (Paper B)**

The group reviewed the actions as set out in the Minutes of the previous meeting and NOTED the following:

- Councillors Craig and Ward had met with the Headteacher of Aegir and Warren Wood school who gave them a tour of their equipment and advised he would be happy to help support a funding bid for disability equipment to be incorporated into the park project.
- Still awaiting further quotations for surfacing repairs / renewal to surface of Proludic area
- Sport England can support bids for funding for a skate park and pavilion repairs
- Still awaiting further quotes for swing upgrade

**6. NEXT STEPS**

Actions to be completed ahead of the next meeting were agreed as follows:

- Contact Sir Nicholas Bacon, 14<sup>th</sup> Baronet, to seek his support for the project.
- Chase quotations for renewal and repair to surfacing to be progressed
- Await information from Magda and the university relating to a timeframe and costings for completing a feasibility study and public consultation process.

**7. DATE AND TIME OF NEXT MEETING**

Agreed as Friday 18 October at 10am subject to quotations being available.

The meeting closed at 11.58am