

	Budget 2020/21
	£
EMPLOYEE COSTS	284,600
ADMINISTRATION	45,373
GROUNDS MAINTENANCE	61,787
RICHMOND HOUSE & PARK	33,308
SPORTS GROUNDS	12,059
CEMETERY	24,208
PLAY AREAS	11,300
ALLOTMENTS	4,545
PUBLIC REALM	3,950
EVENTS	6,300
CHRISTMAS LIGHTS	24,350
TOTALS	511,780
Net Operating Cost	511,780
WLDC Council Tax Support Grant	0
WLDC Precept Contribution	100
Precept Request to WLDC	511,680
(Deficit)/Surplus	0

Code	EMPLOYEE COSTS	Budget 2020/21
		£
	Payroll	
1000/1	Gross Salary	220,000
1000/2	Employer NI Contribution	19,000
1000/3	Employer Pension Contribution	42,000
1000/3	Overtime	0
1000/4	Additional Remuneration	0
1000/5	Redundancy	0
1000/6	Agency Staff	0
	Travel and Training	
1010/1	Staff Travel	200
1010/2	Staff Training	2,200
1010/3	Staff Car Business Insurance Reimbursement	0
	Workwear & ID	
1020/1	Staff Workwear	1,000
1020/2	H & S Workwear	200
1020/3	Staff ID Badge	0
	GROSS EXPENDITURE	284,600

Code	ADMINISTRATION	Budget 2020/21
		£
	Office Supplies & Telecom	
2000/1	IT Services and Maintenance	2,500
2000/2	Printing	1,800
2000/3	Postage and Stationery	1,000
2000/4	Office Equipment	500
2000/6	Telephone & Broadband	600
2000/7	Mobiles	0
2000/8	Shredding	0
	Publicity	
2010/1	Annual Public Meeting	120
2010/2	Newsletter	0
2010/3	Sponsorship	0
	Subscriptions	
2020/1	LALC	2,150
2020/2	The National Allotment Society	55
2020/3	LCAS	0
2020/4	ICCM	95
2020/5	Publications	0
2020/6	Information Commissioners Office	55
	Democratic & Civic	
2030/1	Civic Service	1,550
2030/2	Civic Regalia & Past Mayor badge	500
2030/3	Citizen of the Year Award	250
2030/4	WW2 Veteran Acknowledgement Award	0
2030/5	Mayors Allowance	500
2030/6	Mayors Expenses	1,500
2030/7	Mayors Cadet	100
2030/8	Election Costs	6,630
2030/9	Councillor Training	200
2030/10	Councillor Travel	200
2030/11	Councillor ID	26
2030/12	Miscellaneous Expenses	50
	Grants	
2040/1	S137 - GPC	80
2040/2	Community Grants	2,000
	Insurance	
2060/1	Zurich Municipal	14,700
2060/2	Claims expenses	0
2060/3	Valuations	0
	HR & Finances	
2070/1	Internal Auditor	1,100
2070/2	External Auditor	1,600
2070/3	Accountant - Payroll Services	500
2070/4	Edge Design - Finance Software	762
2070/5	Bank Charges	450
2070/6	HR Provider	1,300
2070/7	Occupational Health	500
2070/8	Recruitment	500
	Legal Fees	
2080/1	General	1,500
2080/2	Roses Legal Fees	0
	GROSS EXPENDITURE	45,373

INCOME		
210	Insurance Claim Reimbursement	0
215	Legal Fee Reimbursement	0
220	Subject Access Request / FOI	0
	Bank Account Interest	0
GROSS INCOME		0
NET EXPENDITURE		45,373

Code	GROUPS MAINTENANCE	Budget 2020/21
		£
	Vehicle Costs	
3000/1	Ford Transit Tipper	5,500
3000/2	Ford Transit Van	5,500
3000/3	Citroen Berlingo Van	3,000
3000/4	Vehicle Maintenance	300
3000/5	Fuel	3,500
3000/6	Red Diesel	1,600
3000/7	Trailer Maintenance	300
	Grounds Maintenance - All Sites	
3010/1	Miscellaneous	800
3010/2	Equipment Service & Maintenance	7,000
3010/3	New Grounds Equipment	9,000
3010/4	Footpath Maintenance	5,000
3010/5	Tree Maintenance	5,000
3010/6	Weed Killing (spraying)	750
3010/7	Green Waste Removal	2,000
3010/8	Hedge Cutting	0
3010/9	Grit	200
3010/10	Tree Safety Survey	2,000
3010/11	Highway Verge Cutting	14,620
3010/12	Wildflower Verges	0
	Cleaning Products	
3020/1	Cleaning Products & Refuse Bags	900
	GROSS EXPENDITURE	66,970
	INCOME	
	Vehicle Hire	
300/1	Vehicle Hire	0
300/2	LCC Contribution towards Highway Verge Cutting	5,183
320	Sale of Grounds Equipment	0
330	Scrap	0
	GROSS INCOME	5,183
	NET EXPENDITURE	61,787

Code	RICHMOND HOUSE & PARK	Budget 2020/21
		£
	Richmond Park & House	
4000/1	Rates	3,000
4000/2	House & Buildings Maintenance	12,000
4000/3	Gas	2,200
4000/4	Electricity - Main House	2,600
4000/5	Electricity - Flat	500
4000/6	Electricity - Greenhouse	400
4000/7	Anglian Water	900
4000/8	Severn Trent	250
4000/9	PAT Testing	275
4000/10	Fire Extinguisher & Emergency Light Service	600
4000/11	Security / Fire Alarm Service & Maintenance	420
4000/12	Security / Fire Alarm Response	500
4000/13	Alarm Phone Line	330
4000/14	Legionella Monitoring	948
4000/15	Premises Licence Fee	70
4000/16	Boiler Service & Repairs	200
4000/17	Fixed Electrical Testing	0
4000/18	Ground Maintenance	2,000
4000/19	Waste Management	1,800
4000/20	Aviary & Bird Feed	300
4000/21	Bedding Plants	500
4000/22	Outdoor Toilet Renovations & Maintenance	0
4000/23	Tree Maintenance	0
4000/24	Footpath / Road Maintenance	5,000
4000/25	New / maintenance of Litter Bins	0
4000/26	Fountain Maintenance & Repairs	250
4000/27	Flag pole maintenance & repairs	100
4000/28	New Grounds Furniture	1,600
4000/29	Play Equipment Maintenance	0
4000/30	Wet pour Repairs	0
4000/31	CCTV, fibre broadband & line	4,600
4000/32	Replacement Conservatory	0
4000/33	First Aid & Defibrillator	0
	GROSS EXPENDITURE	41,343

Code	RICHMOND HOUSE & PARK	Budget 2020/21
		£
	INCOME	
	Richmond Park	
400/1	Office Hire (Registrar)	4,035
400/2	Registrar Service Recharge	4,000
400/3	Room Hire	0
	GROSS INCOME	8,035
	NET EXPENDITURE	33,308

Code	SPORTS GROUNDS	Budget 2020/21
		£
	Marshalls	
5010/1	Rates	11,200
5010/2	Main Pavilion Maintenance	500
5010/3	Bowls Pavilion Maintenance	500
5010/4	Hygiene Services	200
5010/5	Gas - Main Pavilion	2,300
5010/6	Gas - Bowls Pavilion	0
5010/7	Electricity - Main Pavilion	2,300
5010/8	Electricity - External Changing	260
5010/9	Electricity - Bowls Pavilion	125
5010/10	Anglian Water	400
5010/11	PAT Testing	25
5010/12	Fire Extinguisher & Emergency Light Service	750
5010/13	Security / Fire Alarm	210
5010/14	Legionella Monitoring	474
5010/15	Premises Licence Fee	180
5010/16	Boiler Service and Repairs	500
5010/17	Solar Panel Service & Repairs	0
5010/18	Water Tank Service & Repair	0
5010/19	Fixed Electrical Testing	0
5010/20	Ground Maintenance & Renovations - Cricket	1,000
5010/21	Ground Maintenance & Renovations - Bowls	1,500
5010/22	Ground Maintenance & Renovations - Football	0
5010/23	Ground Maintenance & Renovations - General	0
5010/24	Tree & Hedge Maintenance	600
5010/25	Ditch Clearance	0
5010/26	External Light Maintenance	500
5010/27	Car Park Maintenance	500
5010/28	Waste Management	1,100
5010/29	CCTV Broadband & Phone line	2,600
5010/30	First Aid & Defibrillator	50
	Levellings	
5020/1	Pavilion Maintenance	1,000
5020/2	Gas	250
5020/3	Electricity	200
5020/4	Anglian Water	100
5020/5	PAT Testing	0
5020/6	Fire Extinguisher & Emergency Light Service	150
5020/7	Legionella Testing	474
5020/8	Boiler Service & Repair	150
5020/9	Fixed Electrical Testing	0
5020/10	Ground Maintenance & Renovations - Football	0
5020/11	Ground Maintenance & Renovations - General	0
5020/12	Tree Maintenance	0
5020/13	Fence Maintenance	500
5020/14	First Aid & Defibrillator	0
5020/15	Sports Equipment	0
	GROSS EXPENDITURE	30,598
	INCOME	
	Marshalls	
510/1	Football	5,000
510/2	Cricket	900
510/3	Bowls	1,089
510/4	Room Hire	10,000
510/5	Training Pitch	1,000
510/6	Key Deposits	0

Levellings		
520/1	Football	550
520/2	Key Deposit	0
GROSS INCOME		18,539
NET EXPENDITURE		12,059

Code	CEMETERY	Budget 2020/21
		£
	General Cemetery	
6000/1	Rates	6,400
6000/2	Chapel Maintenance	200
6000/3	Electricity	500
6000/4	Anglian Water & standpipe repairs	500
6000/5	Severn Trent	700
6000/6	Fire Extinguisher & Emergency Light Service	100
6000/7	Burial Software	8,000
6000/8	Fixed Electrical Testing	0
6000/9	Ground & Building Maintenance	1,600
6000/10	Waste Management	1,768
6000/11	Grave Digging	10,000
6000/12	Toilet Maintenance & service charges	200
6000/13	Tree Maintenance	0
6000/14	Boundary Fence Maintenance	500
6000/15	Footpath Repairs	7,000
6000/16	Produce woodland burial and memorial wall	0
6000/17	Extension B Burial Land Sinking Fund	8,000
6000/18	Drainage	0
6000/19	Memorial Topple Testing	20,000
6000/20	New / maintenance of Litter Bins	0
	North Warren Cemetery	
6010/1	Rates	840
6010/2	Boundary Fence Maintenance	500
6010/3	Tree Maintenance	0
6010/4	Memorial Topple Testing	0
6010/5	Ground Maintenance / Repairs	0
6010/6	Grave Digging	0
	GROSS EXPENDITURE	66,808
	INCOME	
	General Cemetery	
600/1	Burial - Full Interments	24,000
600/2	Burial - Cremation Interments	5,000
600/3	Exclusive Right of Burial	8,000
600/4	Use of chapel	0
600/5	Memorial Applications	5,000
600/6	Exhumations	0
600/7	EDF Energy	600
	North Warren Cemetery	
610/1	Burial - Full Interments	0
610/2	Burial - Cremation Interments	0
610/3	Exclusive Right of Burial	0
610/4	Memorial Applications	0
	GROSS INCOME	42,600
	NET EXPENDITURE	24,208

Code	PLAY AREAS	Budget 2020/21
		£
	All Site	
7000	Play Equipment Maintenance	0
7005	Wetpour Maintenance	9,000
	Levellings	
7010/1	New Play Equipment	0
7010/2	Play Equipment Maintenance	0
7010/3	Skate Park Maintenance	0
7010/4	Ground Surface Repairs	0
7010/5	New Benches / Litter Bins & Maintenance	0
7010/6	Dog Walk	0
7010/7	Future Development Project	0
	Aisby Walk	
7020/1	Playing Field	0
7020/2	New Play Equipment	0
7020/3	Play Equipment Maintenance	0
7020/4	Skate Park Maintenance	1,000
7020/5	Ground Surface Repairs	0
7020/6	New Benches / Litter Bins & Maintenance	0
7020/7	Boundary & Tree Maintenance	0
	Play Areas - Danes Road	
7030/1	New Play Equipment	0
7030/2	Play Equipment Maintenance	0
7030/3	Ground Surface Repairs	0
7030/4	New Benches / Litter Bins & Maintenance	0
7030/5	Boundary Maintenance	0
	Play Areas - Mayflower Close	
7040/1	New Play Equipment	0
7040/2	Play Equipment Maintenance	0
7040/3	Ground Surface Repairs	0
7040/4	New Benches / Litter Bins & Maintenance	0
7040/5	Boundary Maintenance	600
	Play Areas - Sandsfield Lane North	
7050/1	New Play Equipment	0
7050/2	Play Equipment Maintenance	0
7050/3	Ground Surface Repairs	0
7050/4	New Benches / Litter Bins & Maintenance	0
7050/5	Boundary Maintenance	0
	Play Areas - St Georges	
7080/1	New Play Equipment	0
7080/2	Play Equipment Maintenance	0
7080/3	Ground Surface Repairs	0
7080/4	New Benches / Litter Bins & Maintenance	0
7080/5	Boundary Maintenance	0
7090	External Play area Inspections	700
	GROSS EXPENDITURE	11,300

Code	ALLOTMENTS	Budget 2020/21
		£
	Allotments - Foxby Hill	
8000	Site Rent	750
	Allotments - Love Lane	
8010/1	Site Rent	750
8010/2	Skip Hire	525
8010/3	Asbestos Management	0
8010/4	Hedge Cutting	100
8010/5	Miscellaneous expenditure	400
	Allotments - North Warren	
8020/1	Site Rent	0
8020/2	Skip Hire	525
8020/3	Asbestos Management	0
8020/4	Miscellaneous expenditure	400
	Allotments - Showfield	
8030/1	Site Rent	0
8030/2	Skip Hire	525
8030/3	Asbestos Management	0
8030/4	Wall Maintenance	4,000
8030/5	Miscellaneous expenditure	400
	Allotments - Spital Hill	
8040/1	Site Rent	250
8040/2	Skip Hire	525
8040/3	Asbestos Management	0
8040/4	Miscellaneous expenditure	400
	Allotments - Love Lane	
8050	Garage Lane Maintenance	200
	GROSS EXPENDITURE	9,750
	INCOME	
	Allotments	
800/1	Foxby Hill	750
800/2	Love Lane	1,285
800/3	North Warren	500
800/4	Showfields	845
800/5	Spital Hill	575
815	Garage Space Ropery Road	1,250
	GROSS INCOME	5,205
	NET EXPENDITURE	4,545

Code	PUBLIC REALM	Budget 2020/21
		£
	Roundabouts / Islands	
9000/1	Thorndike Way Roundabout	0
9000/2	Corringham Road Roundabout	1,500
9000/3	Morton Corner Traffic Island	0
	Street Furniture	
9010/1	Notice Boards	0
9010/2	Benches	0
9010/3	Bus Shelters	1,000
9010/4	Millennium Clock	700
9010/5	Silver Street Sculpture	0
	War Memorial	
9020/1	Maintenance	250
9020/2	Future Project	0
	Gainsborough in Bloom	
9030/1		2,000
	Community Rail Partnership	
9040/1		0
	GROSS EXPENDITURE	5,450
	INCOME	
	Roundabouts	
900	Corringham Road	1,500
	War Memorial	
910	War Memorial Project	0
	GROSS INCOME	1,500
	NET EXPENDITURE	3,950

Code	EVENTS	Budget 2020/21
		£
10010	Mayflower 400	0
10020	Community / Armed Forces Day	3,000
10030	Remembrance Sunday	300
10050	Local Town Events Support	3,500
	GROSS EXPENDITURE	6,800
	INCOME	
1000	Richmond Park	0
1010	Marshalls	0
1020	Roses	0
1030	Levellings - Fair / Circus	0
1040	Aisby Walk - Fair / Circus	500
	GROSS INCOME	500
	NET EXPENDITURE	6,300

Code	CHRISTMAS LIGHTS	Budget 2020/21
		£
	Christmas Lights	
11000	Switch on event	5,000
11010	Anchor Point Testing (Christmas Plus)	2,700
11020	Electrical Contractor - Main lights	13,500
11030	Electrical Contractor - Shop lights	2,500
11040	Market Place Christmas Tree	1,500
11050	New Decorations	0
11060	Trinity Street Lamp Post Electricity	650
11070	Church Street Lamp Post Electricity	0
	GROSS EXPENDITURE	25,850
	INCOME	
1100	Shop Christmas Tree Scheme	1,500
	GROSS INCOME	1,500
	NET EXPENDITURE	24,350